

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, January 24, 2012  
High School Library – 6:30 p.m.

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, P. Mallaney, M. Nelson, G. Preston, J. Toepper, and M. Stauffenberg – six (6). Absent: E. Hofmeister – one (1).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, J. Snipes, R. Schnitzler, J. Palicki, A. Furbee, D. Christ, and Clerk Fortin – ten (10).
- Visitors: T. Weber, M. Casagrande, T. Nugent, B. Thompson, T. Butterfield, L. Ketterl (BLDD), R. Wise (Gilbane) , and approximately two others – 9 (nine).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items There were no additional items for the agenda.
- Public Hearings/  
Petitions/  
Comments Mike Casagrande thanked Kristie Rice, Elementary School teacher, for stepping up to a PTO board position. The PTO will be offering an additional \$500 scholarship this year. The PTO was able to assist in the purchase of ten promethean boards and hope to purchase choral risers as well. The PTO is off to a great start this year.
- Ms. Ketterl of BLDD reported the entry way was modified to be similar to the existing entryway at the Elementary. There will be a “historical wall” outside of the administration wing, which will be a recessed area of artifacts from the current Primary School. There was a review of the typical classroom, with a low window for smaller students to enjoy. The mystery dirt is clean, and turned out to be the best case scenario. The total excavation will be bid. Member Nelson would like to see the numbers, Supt. Russert will forward those to Mr. Nelson. The next meeting will be Tuesday morning at 8:30 a.m. at the Elementary School.
- Adam Baumgartner, owner of Pizza Stone, was presented the ROSE award (Recognition of Something Extraordinary) for his amazing fundraising efforts for the Cory Blanchette family.
- Public Hearing President Stauffenberg read: The Manteno School District No. 5 is intending to issue \$3.5 million in Working Cash Fund Bonds for the purpose of constructing new Primary Wings which will be an addition to the existing Elementary School located at 555 W. Cook Street (Manteno, IL).
- Open Public Hearing Moved by Nelson, seconded by Dodge to open a public hearing concerning the Intent to Sell Working Cash Fund Bonds in the amount of \$3,500,000. Ayes: Nelson, Dodge, Mallaney, Preston, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried. The hearing opened at 6:42 p.m.

President Stauffenberg asked for public discussion/comments – there were none.

President Stauffenberg asked for Board and Staff discussion/comments – there were none.

Close Public Hearing Moved by Nelson, seconded by Toepper to close the public hearing concerning the Intent to Sell Working Cash Fund Bonds in the amount of \$3,500,000. Ayes: Nelson, Toepper, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). The hearing closed at 6:43 p.m.

Reports of Committees **Building Committee** – Supt. Russert spoke about the unsuitable soil reports at the Elementary, and the soil found was not an environmental problem. The committee reviewed the fencing choices for the courtyard area of the addition. The new sign for the addition will be 6 foot tall (similar to the High School) and will allow viewers to see the sign above parked cars. The history wall will be located on the left hand side of the new entrance with artifacts from the Primary School, including the new construction plaque. The original landscaping presentation provided lots of bushes and flowers, those plans will be minimized for easier maintenance. There are two pin oak trees in the construction zone, one will be relocated, and the other is not very healthy. There will be a fertilization and weed control plan for the area. Mr. Schnitzler will get a quote on installing tectum to help lower the volume of noise in the Elementary School cafeteria. Discussion occurred regarding declaring the Primary School mobile as surplus. The playground equipment will be disassembled and stored during the construction process, and then reassembled by the same people. There was discussion about the mobile classroom and converting it to a concession stand. Supt. Russert will discuss with BLDD. Six companies came to bid on the track resurfacing.

**Finance Committee** – Member Mallaney reported the bullying policy was reviewed, as well as the 457 plan amendment. A spirited impact fee discussion was held, it was decided to approve the one year moratorium. There was an update on the tax appeal hearing timelines, and it was agreed to accept the bid from the lowest bidder for the track repair.

**Curriculum, Instruction, and Assessment Committee** – There was no report given.

**Technology Committee** – Member Toepper reported the E-rate Form 470 was submitted for increased bandwidth and cellular service. Thanks to fundraising efforts by the PTO and Education Foundation, along with a matching grant from Promethean, we were able to purchase ten new Promethean ActivBoards (five each for the Primary and Elementary).

**KARVES** – There was no report given.

Consent Agenda Moved by Preston, seconded by Nelson, to approve the consent agenda as follows:

- A. Minutes
  - Public Hearing for 2011 Tax Levy – December 13, 2011
  - Regular Board meeting – December 13, 2011
- B. Financial Reports

- Summary of Cash/Investment/Fund Balances
  - M-T-D/Y-T-D Revenue/Expenditure Reports
  - Cost Analysis – Education and O & M
  - Revenue Report
  - Expenditure Report
  - O & M Gas and Electric Expenditure Report
  - Food Service Report
  - Payroll Extras Report
  - Imprest Check Report
  - Accounts Payable Report
  - ISDLAF Report
  - Activity Accounts Reports
  - Additional Accounts Payable
- C. Board Policy Revisions First and Second Reading and Adoption – (7:180 – bullying policy)
- D. Resignations
- Sandra Davis, Substitute custodian effective January 20, 2012.
- E. Employments
- Jessica Baron, One-on-one paraprofessional effective January 27, 2012
  - Joe Snyder, FMLA substitute for High School teacher from approximately March 1<sup>st</sup>, 2012 thru the end of the 2011-2012 school year.
  - Shaun Daly, High School assistant wrestling coach for the 2011-2012 season.
- F. FMLA Requests
- Susanne Piepenbrink, beginning approximately February 19<sup>th</sup>, 2012 for approximately one week.
- G. Adoption of the Executive Session Minutes Resolution
- Executive Session minutes to remain closed from July 26, 2011 thru November 15, 2011, as well the previously closed minutes from May 7, 2002 through June 14, 2011. Also approved was the destruction of the closed session verbatim recordings that are in excess of 18 months old and whose minutes were approved.
- H. Manteno Interfaith Commission use of High School gym for baccalaureate on Saturday, May 26, 2012 at 7:00 p.m.
- I. Approve Manteno High School graduation date of Sunday, May 27, 2012 at 2:00 p.m. and the Manteno Middle School promotion date of Tuesday, May 29, 2012 at 7:00 p.m.
- J. Ratify the approval of the Resolution for the Manteno CUSD No. 5 457(b) plan amendment.
- K. Approve the Manteno High School SIP Plan
- L. Approve the 2011-2012 Executive Summary DIP revision
- M. Accept Grant of Easement Agreement between Manteno CUSD No. 5 and Risen Savior Evangelical Lutheran Church of Manteno. (The District's communication lines run through the church's property.)
- N. Approve the 2011-2012 District Certified and Non-Certified Seniority lists

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O. Accept donations from Drew’s Upholstery in Joliet for upholstery donated for classroom use and from Marty Basham (Manteno) a donation of a set of 16 risers to Magic.

P. Declare as surplus per list (list attached to the official minutes)

Moved by Preston, seconded by Nelson to approve the consent agenda as presented.

Ayes: Preston, Nelson, Dodge, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following:

- Approximately 550 books were donated for the United States soldiers in Afghanistan during the holiday season from our staff.
- The High School Key Club collected canned goods for the Manteno Christmas Baskets for the holiday season.
- The PTO will host a fundraiser at Balmoral Park Racetrack on Sunday, March 4, 2012.
- The District’s financial profile is at a “financial recognition” level.

Old Business None

New Business

Approve Special Olympics Spring Games Moved by Toepper, seconded by Dodge to approve student participation in the Special Olympics Spring games to be held on Saturday, May 5, 2012 at Centennial High School in Champaign, IL. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Review Tentative 2012-2013 Calendars No action taken.

Approve Impact Fee Resolution Moved by Preston, seconded by Dodge to approve a resolution for a one year moratorium on impact fees. Ayes: Preston, Dodge, Mallaney, Toepper, and Stauffenberg – five (5). Nays: Nelson – one (1). Motion carried.

There was an open discussion after the motion was made regarding the one year moratorium on impact fees.

Approve High School Track Resurf. Bid Moved by Dodge, seconded by Nelson to approve the High School track resurfacing bid to the lowest bidder, Wallace Paving, Inc. for the amount of \$154,916.00 as presented. Ayes: Dodge, Nelson, Mallaney, Preston, Toepper, and Stauffenberg - six (6). Nays: None – (0). Motion carried.

Anticipated Future Items Anticipated future agenda items include:  
1. Annual retreat to be held Saturday, Feb. 4, 2012 - High School Library (8:00 a.m.).  
2. Approve school fees for the 2012-2013 school year.

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3. Approve the calendar for the 2012-2013 school year.
4. Approve the bus lease for the 2012-2013 school year.

Executive Session Moved by Dodge, seconded by Nelson to adjourn to Executive Session for the purpose of discussing personnel. Ayes: Dodge, Nelson, Mallaney, Preston, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open session ended at 7:02 p.m.

Return to Open Session Moved by Toepper, seconded by Dodge to return to open session at 7:51 p.m. Roll call: Toepper, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – six (6) present. Absent: Hofmeister – one (1). Motion carried.

Meeting Adjourned Moved by Preston, seconded by Nelson to adjourn the meeting at 7:52 p.m. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

*Mark Stauffenberg\**

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Mark Stauffenberg  
Board President

*Patrick Mallaney\**

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Patrick Mallaney  
Board Secretary

MKS/PM/DF – \*Original signatures on file at the District Office